



The Medical Center of Aurora
 North Suburban Medical Center
 Presbyterian/St. Luke's Medical Center &
 Rocky Mountain Hospital for Children
 Spalding Rehabilitation Hospital
 Rose Medical Center
 Sky Ridge Medical Center
 Swedish Medical Center
 LEADING HOSPITALS. TRUSTED CARE.



APPLICATION FOR EXHIBIT SPACE
The Colorado Pain Society Annual Meeting
Doubletree Hotel, Breckenridge, CO
April 21-23, 2017

Email to: Copainsociety@gmail.com

Company Name: _____

Exhibit Coordinator: _____ Email: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

_____ Tabletop booth with One Rep (\$1,000) _____ Tabletop booth with Two Reps (\$1,500)

We agree to abide by the Rules and Regulations established for exhibitors (See Exhibit A) and understand the cost of each Tabletop booth is either \$1,000 or \$1,500. A 50% deposit should accompany the application for exhibit space and must be received no later than March 1, 2017. I understand that I will be sent an invoice for the balance due.

() Enclosed is \$ _____ Check# _____

Please make checks payable to: *The Colorado Pain Society, 6950 East Belleview Ave, Ste 300, Greenwood Village, CO 80111.*

() Please pay by Credit Card.

The Society will send you an invoice for payment by credit card upon receipt of your booking form.

SIGNATURE _____ DATE _____

QUESTIONS? CALL MAUREEN GAEKE AT (303) 547-8406

Exhibit A: Rules, Regulations and Services: PLEASE READ CAREFULLY!!

1. General: Days and hours for move-in, exhibiting and tear-down, will be specified in the Exhibitor Information to be provided to each exhibitor by the Doubletree Hilton Hotel.
2. Liability: Neither CPS, showcase management, nor the Doubletree Hilton Hotel, can or will be responsible for damage to, loss, or theft of property belonging to or injury to, any exhibitor, his/her agent, employees, business invitees, visitors or guests. Each exhibiting company is expected to carry appropriate insurance.
3. Hold Harmless: The exhibitor agrees that it will indemnify and hold harmless CPS or the Doubletree Hilton Hotel against all liability, loss, damages, claims and expenses (including attorney's fees) of every kind and description, arising out of or in any way connected with the rental of space to the exhibitor, or use of such by it, at the showcase site.
4. Damage: The exhibitor is responsible for any damage to walls, columns, or floors and materials provided by the management for this activity. If any damage appears, the exhibitor shall be liable to the owner of the property for damages.
5. Payment Requirements: **NO exhibit space will be assigned or confirmed until full payment is received by CPS.**
6. Cancellation: In the event this application is not accepted, exhibit fees paid to CMS will be returned. If after acceptance of the application by CMS, a contract then becoming effective, an exhibitor must cancel for any reason:
 - a) Cancellation must be in writing. If written notification of intent to cancel is received on or before 60 days prior to the show opening, all sums paid by sponsor will be refunded, less a service charge of 50%;
 - b) Cancellation less than 60 days prior to the show opening obligates the exhibitor to full payment. No refund will be made after this date unless the space is resold, in which case the sponsor will receive a refund for the amount of the resold space fee minus a 50% service charge.
7. Failure to occupy exhibit space: Exhibit space not occupied by 7:00 am on the scheduled meeting opening day, will be forfeited by the exhibitor and the space reassigned or resold, or used by CPS without refund, unless prior approval is obtained in writing from CPS.
8. Exhibit Occupancy: In case the premises of the facility are rendered unusable, the meeting, exhibits, or portion thereof fails to take place as scheduled, or is interrupted and or discontinued, or access to the premises is prevented or interfered with by reason of strike, lockout, injunction, act of war, act of God, emergency declared by any government agency, or by the management, or for any reason, this contract may be terminated by the management. In the event of such termination, the exhibitor waives any and all damages, and claims for damages, and agrees that the sole liability of CPS shall be to return to the exhibitor his booth fee minus pro rata share of all costs and expenses incurred and committed by CPS.

RESTRICTIONS

1. Acceptability: all exhibits shall be to serve the interests of the members of CPS, and shall be operated in a way that will not detract from other exhibits, the exhibition, or meeting as a whole. CPS management reserves the right to request immediate withdrawal of any exhibit.
2. Restriction on selling: no over-the-counter direct sales, or sales of any kind that involve currency or plastic cards for goods received during the exhibition, will be allowed. Promotional giveaways or drawings are permitted only with the approval of CPS.
3. Restrictions on Exhibit Space use: a) no exhibitor shall sublet, assign or share any part of the assigned space without written permission from CPS' management; b) solicitation or demonstrations must be confined to the immediate assigned space; c) distribution of materials will be permitted as long as their handling and appearances are in good taste; d) aisle space must not be used for exhibit purposes; e) exhibit signs, materials, and other promotional media are prohibited in any part of the Annual Conference premises unless prior approval has been received from CPS; f) all audio, video, and related exhibit functions must comply in good taste and intensity; g) construction shall be safe, and not obstruct or distract

the general view; h) no exhibitor shall present an exhibit that is physically dangerous or does not comply with the state and local fire and/or electrical safety regulations, or involves the use of radiation or the use of ultrasound on living tissue.

Irregular activities: no person, firm or organization not having contracted with CPS or occupancy of space in the exhibit hall, or other arrangements, will be permitted to display or demonstrate any product, processes, or services; solicit, order, or distribute advertising materials; hold or sponsor refreshments, hospitality suites, or other social/educational events at the exhibit area or other environs of the CMS Annual Conference. Any infringement of this regulation will result in prompt removal of the offending person, firm or organization from the premises.

4. In compliance with the *ACCME Standards for Commercial Support*, all exhibiting companies must abide by the following:
 - a) Exhibit and other promotional fees shall be separate and distinct from educational grants/commercial support. Representatives must refrain from holding any commercial discussions in the educational sessions.
 - b) All exhibitors must be in a room or area separate from the education and the exhibits must not interfere, or in any way compete with the learning experience prior to, during, or immediately after the activity.
 - c) All promotional activities including interviews, demonstrations, and the distribution of literature or samples must be made within the exhibitor's space only. Canvassing or distributing promotional materials outside the exhibitor's rented exhibit space is not permitted.
 - d) Company representatives may attend educational sessions at the Colorado Pain Society's discretion.
5. Exhibitors will be responsible for all content and the development of all promotional banners, company handouts and materials.
6. Booth location within the exhibit room will be determined on a first come first serve basis.

<Exhibitor> and **the Colorado Pain Society** of this continuing medical education activity agree that exhibits are promotional activities and, therefore, are not part of the continuing medical education program. Payments for exhibits are separate business transactions and are payment for the sale of promotional space only.

<Exhibitor> assumes full responsibility for its exhibit and agrees to restrict any and all of its promotional activities to the exhibit space. <Exhibitor> agrees not to promote or advertise its products or services in the obligate path participants to and from the educational activity venue, as defined by the CME Provider. <Exhibitor> acknowledges that the CME Provider controls the content development and faculty selection for the education activity.

The Colorado Pain Society and HealthONE CME acknowledge that payment of exhibit fees by a commercial interest are not to be considered "commercial support" of the activity and further acknowledges that the Colorado Pain Society and HealthONE CME is not accountable to the ACCME for the content of exhibits. The information transferred in the exhibit hall is not part of the Colorado Pain Society and HealthONE CME's program for continuing medical education.

Signature Agreement

Both parties agree to the terms and conditions outlined in this agreement.

Commercial Interest

Company Name	<u>The Colorado Pain Society</u>
_____	_____
Signature	Signature
_____	_____
Print	Print
_____	<u>Kevin Smith</u>
Title	Title
_____	<u>Treasurer, Colorado Pain Society</u>
Date	Date
_____	_____

Please email this form to: copainsociety@gmail.com by March 1, 2017

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